

## PLANNING BOARD PUBLIC HEARING CHECKLIST

For official wording, go to the Town website for the Town of Geneseo (<https://geneseony.org/town/code>)  
Planning Board Hearing Procedures

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The Town of Geneseo Planning Board will review the application.

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Once the Board is satisfied with the application, a decision will be made about whether a public hearing is required, which is usually scheduled for the following month.

If a public hearing is required, the applicant will be contacted by the Planning Board Secretary/Code Clerk (585-991-5009).

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Pay \$75.00 to the Town Clerk for the Public Hearing.

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Please note: The Applicant is responsible for any consultant fees, including engineering and/or attorney fees, incurred by the Town during the application process.

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The Town will set a hearing date and create an official legal notice  
Subdivisions need one mylar and four copies of the signed survey.

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The final subdivision survey, signed by the Planning Board chair, must be filed within 60 days at the Livingston County Clerk's office.